**JOB DESCRIPTION**

Operations Worker I

**POSITION SUMMARY:**

The Village of Grand Manan is seeking highly motivated skilled individuals to join our operational team in Transportation & Public Works Services. New employees will ideally have related post-secondary education and experience in maintenance and construction work, the aptitude to learn and to adapt to new workplace technologies, and the ability to develop in the municipal public service. A class 3E driver's license is an asset. Duties will involve a wide range of labour intensive and skilled mechanical, maintenance, and construction work, often under challenging environmental and other work conditions.

As an Operations Worker I, you will work under the direction of the Highway Supervisor.

**DUTIES:**

* Performing various highway maintenance and construction work.
* Operating and maintaining light construction equipment, including a tandem service truck when required by the Transportation & Public Works Services.
* Performing normal maintenance and minor repairs on assigned equipment, preparing, and maintaining work records on the operation of the assigned equipment.
* Operating a one-person plow in winter operations and performing other related maintenance tasks.
* Ensuring roads are safe for public use through plowing and placing sand and salt on roads.

**Work environment**

* Work occasionally on holidays, weekends, shift and/or variable hours
* Work in adverse road and weather conditions

**Key behavioural competencies**

* Teamwork and Cooperation
* Effective Interactive Communication
* Flexibility
* Results Orientation

**Essential qualifications**

* Completion of grade ten (10) and a minimum of one (1) year experience in the operation of heavy construction equipment.
* Possession of a valid New Brunswick Class 3 driver's license with endorsement for air brakes is also required.

**Asset Qualifications**

Preference may be given to candidates that demonstrate the following asset:

* One Person Plow Certified

Subject to the response to this competition, candidates may be required to demonstrate on their application the asset qualification in addition to the essential qualifications to be given further consideration.

**The Village of Grand Manan offers:**

* Meaningful work and the opportunity to support Grand Manan in times of need.
* Opportunities for career growth, professional development and training.
* Comprehensive benefits package which includes paid vacation, Health and Dental Plan, Life Insurance and a CO pay Pension Plan.

**We encourage all applicants to send a resume to** [**clerk@villageofgrandmanan.com**](mailto:clerk@villageofgrandmanan.com) **or by mail to the following address: 4-1021 Route 776, Grand Manan, NB. E5G 4E5. This opportunity will be open until Friday, October 13th, 2023 at 2PM.**

We thank all those who apply, however, only those selected for further consideration will be contacted.